



10615 SANDEN DRIVE
 DALLAS, TEXAS 75238
 1-800-522-TIME (8463)

WATCH REPAIR FORM

(Include this form with your MICHELE watch when sending it in for repairs. One watch per form, please.)

RETURN INFORMATION: PLEASE PRINT CLEARLY

CUSTOMER NAME DATE
 PHYSICAL ADDRESS APT/SUITE
 CITY STATE ZIP
 DAYTIME PHONE HOME PHONE
 EMAIL

REPAIR INFORMATION:

Is watch head included? YES NO

Is bracelet/strap included? YES NO

STYLE #:

STYLE #:

SERIAL #:

Is the watch running? YES NO

Please fully describe repairs requested:

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CUSTOMER PAYMENT INFORMATION:

PLEASE INCLUDE REPAIR PAYMENT WITH WATCH. Do NOT send cash. Please provide payment in US dollars only. Charges listed are only for customers in the USA.

REPAIR TYPE	CHARGE
NOT UNDER WARRANTY* (bracelet, strap, crystal, case - includes shipping)	QUOTE**
BATTERY REPLACEMENT (includes shipping)	\$22.50
UNDER WARRANTY* (only shipping & handling)***	\$12.50

PAYMENT METHOD
<input type="checkbox"/> MONEY ORDER <input type="checkbox"/> CHECK (Payable to Metro Service Center) <input type="checkbox"/> CREDIT CARD
IF CREDIT CARD, SELECT: <input type="checkbox"/> MASTERCARD <input type="checkbox"/> VISA <input type="checkbox"/> DISCOVER <input type="checkbox"/> AMERICAN EXPRESS
CARD #:
EXPIRATION DATE:
SIGNATURE REQUIRED FOR CREDIT CARD PAYMENTS:

* **WARRANTY:** 2 year limited warranty with proof of purchase from an authorized retailer.
 ** **QUOTE POLICY:** Customers are only contacted for quote approval if the repair is \$50 or more. If Metro Service Center does not receive approval within 30 days of the 1st quote, the watch is returned "as is."
 *** Charges waived in California

SHIPPING INSTRUCTIONS:

Metro Service Center suggests that you send your watch/bracelet via an insured, traceable means, such as UPS insured or insured mail. Properly pack your watch/bracelet to protect against possible damage in transit. Do not send it in the original packaging. It will not be returned. Please enclose a copy of your proof of purchase. If you have questions, please contact MICHELE Customer Care at 1-800-522-TIME (8463). **Please allow up to 4 to 6 weeks from the date your package is received for your watch to go through the repair process.**

DID YOU...

- Remember to enclose your watch(es)?
- Include one form per watch?
- Enclose a copy of your proof of purchase(s)?
- Enclose full payment?
- Affix this label to your package? →

PLEASE CUT LABEL AND ATTACH TO PACKAGE

**SHIP TO: METRO SERVICE CENTER
 ATTN: MIC REPAIRS
 10615 SANDEN DRIVE
 DALLAS, TEXAS 75238**